TOWN OF FALMOUTH
SELECT BOARD
AGENDA
MONDAY, SEPTEMBER 8, 2025 – 6:00 P.M.
SELECT BOARD MEETING ROOM
TOWN HALL
59 TOWN HALL SQUARE, FALMOUTH, MA 02540

The Select Board may discuss and vote appropriate action on any item listed on this Agenda unless a different disposition is noted. At the discretion of the Chair, agenda items may be taken out of order.

Present: Robert P. Mascali, Chair; Heather M. H. Goldstone, Vice Chair; Douglas C. Brown; Jack Richardson; Colin W. Reed
Others present: Mike Renshaw, Town Manager; Maura O'Keefe, Town Counsel; Peter Johnson-Staub, Assistant Town Manger

1. OPEN SESSION

Call to Order: By Chair Robert P. Mascali at 6:00 p.m.

2. EXECUTIVE SESSION

a. M.G.L. c. 30A sec. 21(a)(3) - To discuss and vote strategy with respect to litigation in the matter of Catanese v. Falmouth

Motion by Mr. Reed: To enter into Executive Session, per M.G.L. c. 30A sec. 21(a)(3).
Second: Mr. Brown.
Vote: Yes – 5 No – 0

3. OPEN SESSION

Call to Order: By Chair Robert P. Mascali at 6:30 p.m.

Pledge of Allegiance: Led by Select Board

Recognition: Mr. Brown recognized Dr. Francis Wicks for his historic work on vaccines.

Mr. Mascali recognized the Commission of Substance Use and the Human Services Department.

Announcements: Mr. Mascali announced that there will be a Community Forum on Wednesday from 6pm-7:30pm regarding the proposed Noise Bylaw.

Public Comment: Barbara Samuels, Sharon Ann Lane, stated that she attended a Board meeting two years ago regarding the Emerald Properties item. She was told that there would be no public comment during that meeting, as no decision would be made, but a decision was made. The Board decided to table the item at that time. The Emerald Properties was not mentioned as one of the four properties in Town recently deemed suitable for affordable housing. This should be a suitable property and considered for affordable housing.

<u>Consider a vote to affirm the appointment of the Director of Assessing</u>

Motion by Mr. Brown: To approve and affirm the appointment of Melissa Motta as the Town's Director of Assessing. Second: Mr. Richardson.
Vote: Yes – 5 No – 0

Motion by Mr. Brown: To waive the Division Head residency requirement for Melissa Motta. Second: Mr. Richardson.
Vote: Yes – 5 No – 0

4. CONSENT AGENDA – *The Board took up this agenda item at this time.*

a. Licenses

1) Consider a vote to approve applications by West Falmouth Library at 575 West Falmouth Highway, West Falmouth for a series of four Special One-Day Wine and Malt Beverages Licenses for events titled Books & Bistros to be held from 6:30 pm to 8:30 pm on September 26, 2025; October 25, 2025; January 31, 2026; and March 21, 2026

b. Administrative Orders

1) Consider a vote to approve a request from the Police Department to expend funds from the D.A.R.E. Grant donations account (28-210-5210-5780) in the amount of $2,847.02 for the purpose of purchasing items to collaborate with the children of the Falmouth Public Schools

2) Consider a vote to accept a donation from New England Endurance Events in the amount of $1,900 to the Beach Donations Account (28-632-5655-4830) for the Beach Dept.'s support of the annual sprint triathlon at Surf Drive, held in 2025 on Sunday, July 13.

3) Consider a vote to approve a water easement for 0 Bigelow Landing Road

4) Consider a vote to approve a Conservation Restriction for 599 Brick Kiln Rd.

5) Consider a vote to approve CPA funding for Phase 2 (headstone restoration) of the Old Burying Ground located on Mill Road

6) Consider a vote to appoint Jean Talbert as a member of the Falmouth Board of Registrars of Voters

~~7) Consider a vote to approve the construction of a sidewalk within the layout of the public way on Sandwich Road, in connection with the Modified Comprehensive Permit issued to Falmouth Southerly, LLC for 375 Sandwich Road~~

Motion by Ms. Goldstone: To approve the Consent Agenda, with the exception of Administrative Item #7. Second: Mr. Richardson.
Vote: Yes – 5 No – 0

CONSENT AGENDA

b. Administrative Orders

7) Consider a vote to approve the construction of a sidewalk within the layout of the public way on Sandwich Road, in connection with the Modified Comprehensive Permit issued to Falmouth Southerly, LLC for 375 Sandwich Road

Mr. Brown asked if this would be a granite or concrete elevated curb. Mr. Renshaw stated that the DPW standard is a granite curb.

Motion by Mr. Brown: To approve the Consent Agenda Administrative Item #7. Second: Ms. Goldstone.
Vote: Yes – 5 No – 0

4. JOINT MEETING - SELECT BOARD AND PLANNING BOARD

Also in attendance from the Planning Board: John Druley, *Chair*, Charlotte Harris, Pat Kerfoot, Paul Dreyer, Jim Fox, Robert Leary, and Thomas Zine

Mr. Druley called the Planning Board meeting to order at 6:48pm.

a. Discuss challenges to the expansion of housing initiatives caused by drinking water capacity and wastewater management requirements

Mr. Renshaw stated that a 2024 water study report was included in the Boards' packets. Mr. Mascali stated that the conclusion of that report is that there is sufficient water capacity through 2045, with the anticipated population increases.

Ms. Kerfoot asked if this study includes all water sources in Town and project the opening of the Ashumet well. Mr. Renshaw stated that he does not believe it projects the anticipated well opening but otherwise includes all other water sources. Ms. Kerfoot noted that the bylaws tie the Planning Board's hands in terms of considering if there is enough water available when discussing new developments. Mr. Brown proposed considering a sunset of 3 years on irrigation systems on municipal water.

Mr. Richardson stated that this shows the importance of moving toward sewering as much as possible. The Board should consider housing and water holistically during its Strategic Planning session. There is a need to think regionally in terms of water.

Mr. Leary stated that he did not see anything in the study regarding modeling for drought situations. Ms. Goldstone agreed that there did not seem to be any information regarding changing water regimes in Town. There are many different ways to access water, preserve water, and create drinking water, such as restricting the use of potable water.

b. Discuss the following topics associated with zoning reform

1) Duplexes by-right in all zoning districts where single-family homes are allowed

Jed Cornock, Community Development Director, explained that duplexes currently are allowed in the majority of zoning districts in Town by-right. This potential change would impact four zoning districts, including Agricultural AA, Agricultural A, Agricultural B, and Senior Care Retirement subdistrict. If the Planning Board through a public hearing process heard that residents would not be opposed, duplexes could be allowed by-right in additional zoning districts.

Ms. Goldstone stated that finding ways to increase density in already residential areas is important. She does not believe duplexes or triplexes will likely negatively impact these neighborhoods. Mr. Richardson agreed. He stated that he is in favor of unique ideas that will help the housing crisis.

2) Triplexes by-right in business districts

As previously discussed.

3) 40Y starter homes

Ms. Kerfoot stated that she likes this concept but asked where the one acre lots would be found in Town. The sites would likely need to be sewered with Town water. She asked if the prices for these units could be controlled. Mr. Richardson echoed a concern for the legislature to make sure these units remain affordable.

Mr. Fox stated that he sees conflicts in the theory and math of some of these zoning reform proposals.

Mr. Brown suggested, on tiny houses, the consideration of changing zoning in some areas that might have 2-acre zoning to allow for re-subdividing those lots to allow tiny homes to be integrated throughout those areas. Ms. Harris suggested more inclusive housing throughout Town. Ms. Goldstone agreed with not creating segregated neighborhoods throughout Town. Some of this may need to be addressed through the comprehensive planning process. Mr. Cornock stated that the Local Comprehensive Plan is the Town's essential planning document for how it plans to grow over time.

Mr. Leary stated that something needs to be done legislatively to protect landlords, such as a Squatter's Bylaw.

Mr. Fox expressed concern, not with the size of the units, but the number of bedrooms, in terms of water and environmental protection.

4) Transfer of development rights by adding additional density for affordable housing
5) Seasonal Communities opt-in
6) Conversion bylaw date change
7) Pre-approved ADU plans

These additional items were addressed throughout the previous topics of discussion.

c. Discuss and hear an update on the Comprehensive Plan process

Mr. Cornock stated that staff applied for the One Stop for Growth program in March seeking $150,000 to hire a consultant to help create a new Local Comprehensive Program (LCP). This will include hearing input from the community and engaging with people to hear their concerns.

d. Discuss and hear an update on the Short-Term Rental Advisory Committee

Mr. Brown explained that the Committee will next meet on Wednesday at 6pm. The Committee previously heard from a member of the Provincetown board regarding their process for short-term rentals. This week, the Committee will hear from the Director of the Health Department in Plymouth regarding their process.

e. Discuss third-party monitoring of affordable rental housing

Mr. Druley stated that, historically in the Town of Falmouth, affordable rental housing was carried out by the Falmouth Housing Corporation or Falmouth Housing Trust systems. There was no need to monitor the situation, but the Town has such built a fair amount of affordable rental housing. He expressed concern regarding the vetting of the people living in these units in terms of income vetting and turnover. Mr. Cornock explained that the Shared Regional Housing Services Office has been bought into by the Town specifically to allow their consultant to track the affordable housing restrictions and the monitoring.

The Planning Board adjourned at 8:08pm.

6. BUSINESS

a. Diversity, Equity, Inclusion and Belonging Advisory Committee report and discussion

Mananjo Jonahson and Jim Newman, of the Diversity, Equity, Inclusion and Belonging Advisory Committee, presented a report from the Committee.

There was discussion regarding the open DEIB Officer position for the Town. Mr. Renshaw explained that the intention is to bring in a consultant to determine where to focus efforts for this position.

1) Discuss Cultural Respect Easements

Betsy Gladfelter, Project Manager of the Coonamessett River Restoration Projects, explained that the Town and The 300 Committee are considering the process of granting Cultural Respect Easements on their respective land holdings along the Coonamessett Greenway. A Cultural Respect Easement guarantees indigenous people cultural access to land in perpetuity.

The Board thanked Ms. Gladfelter for her presentation and her work on this item.

2) Discuss initiatives and programs to build meaningful and lasting relationships with the Wampanoag Tribe

Dr. Faiman-Silva presented proposed initiatives and programs to help build meaningful and lasting relationships with the Wampanoag Tribe.

Town Counsel O'Keefe expressed concern regarding how land acknowledgement might impact the Town's property rights. The Town should promote engagement and outreach to foster a better relationship with the Wampanoag Tribe, but she does not support, from a legal perspective, a land acknowledgment.

Mr. Richardson asked how the Board could move this idea forward, if it so chose. Mr. Mascali stated that he is hesitant with the Board moving forward in opposition to what Town Meeting previously voted on this item. Mr. Richardson suggested this be included as a future agenda item. Ms. Goldstone suggested drafting a Proclamation for the upcoming Indigenous Peoples Day.

b. Report - Veterans Council

Paula Smith, Veterans Council, gave a brief report from the group. She stated that there are currently 2,220 veterans reported in Town, though the actual number is likely higher.

Mr. Richardson asked what the largest challenges veterans and their families face. Ms. Smith stated that veterans have housing and food insecurity issues, along with concerns with access to care.

g. Consider vote to adopt revised schedule for November 2025 Annual Town Meeting – *The Board took up this agenda item at this time.*

Mr. Johnson-Staub explained that there is no change proposed to the date of the November Town Meeting. It remains November 17th. With the changes to the Select Board meeting schedule adopted recently, there is an opportunity to allow more time for the Select Board, Planning Board, Finance Committee and Community Preservation Committee to vote article recommendations to be printed in the Town Meeting warrant book. He reviewed the proposed changes. A further change proposed is to defer the vote on the Articles and execution of the Warrant to September 29th.

Motion by Ms. Goldstone: To amend the revised November 2025 Annual Town Meeting schedule, as adjusted: Select Board to vote Articles and execute the Warrant on September 29th, petition presentations this evening, publish Articles only on October 3rd, and the additional amendments as presented. Second: Mr. Reed.
Vote: Yes – 5 No – 0

c. Vote articles and execute warrant for November 17, 2025 Town Meeting

Mr. Johnson-Staub explained that the proposed November 2025 Annual Town Meeting warrant includes 26 articles of which nine are financial (including two petition articles), five are zoning amendments, two are bylaw amendments, three authorize special acts to be submitted to the legislature, and four are non-financial petition articles.

One special act proposes a change from an elected Town Clerk to an appointed Town Clerk. This change is supported by Michael Palmer. As the work of the Town Clerk office has become more complex, it is important to have a Town Clerk with professional experience in elections and the functions of the Town Clerk office. The pool of Falmouth residents with specific professional experience may be limited or non-existent at any given time. Three articles address the Cape Cod Country Club land transfer related to the proposed solar development of which two are proposed by staff. One article authorizes acceptance of the land, and one authorizes a petition to the legislature seeking an exemption from procurement laws to allow land to be accepted subject to a lease (to the solar developer). The third related article is a petition article which seeks to amend the zoning map for the large-scale ground mounted solar overlay district.

There is an article to amend the noise bylaw. The specific language of the bylaw amendment is in draft form and will not be included within the article, rather, it will be included in the recommendation to be printed in the Town Meeting warrant book. A public forum is being held September 10th at 6:00pm at Gus Canty to solicit input on the draft bylaw. The text of the amendment will be provided to the Board for consideration in advance of the recommendation voting the recommendation.

Martha Pendergast, resident, asked why the Town Clerk position is proposed to be moved from elected to appointed. She expressed concern that this will be a large change. Mr. Johnson-Staub stated that managing the Town Clerk's Office has become more complex.

It was noted that the Board will vote to execute the Warrant on September 29th.

d. Petition article presentations for November 2025 Town Meeting

1) Petition Article # 16 - Amend Official Zoning map re: Large-Scale Ground Mounted Solar Overlay District

Richard Hamilton, the petitioner for Article #16, made a brief presentation to the Board. The Friends of Cape Cod Country Club request that the Select Board recommend to the ZBA that the Country Club not be zoned for a Large-Scale Ground Mounted Solar Overlay District. The property should remain as a recreational site.

Mr. Brown asked what the alternative would be for the land, if the Town does not purchase it. Recreation is a use for the site, but this is not controlled by zoning.

2) Petition Article # 17 — Authorize Independent Financial and Operational Audit of Falmouth Public Schools

Raquel Russell, the petitioner for Article #17, made a brief presentation to the Board. The audit will focus on out-of-district special education tuition and transportation, all general funding accounts, use of revolving accounts and grant funds, project procurement, whether Town-appropriated funds were used as intended, and budget- to-actual spending comparisons.

3) Petition Article # 18 - Fund Comprehensive Feasibility Study of Falmouth Public School Buildings

Raquel Russell, the petitioner for Article #18, made a brief presentation to the Board. The feasibility study would include enrollment projections with scenario modeling, facility condition surveys, renovation versus new construction cost estimates, space utilization and educational adequacy analysis, operational cost/savings projections, and options with clear pros and cons.

4) Petition Article #19 — Authorize Conservation Restriction to 300 Committee (0 West Falmouth Highway - Parcel ID 26 04 057A 001 and 26 04 062A 000)

Eric Hryniewicz, the petitioner for Articles #19 and #20, made a brief presentation to the Board.

Mr. Richardson asked how this will interact with the 0 West Falmouth Highway Town Meeting Article passed at November Town Meeting. Town Counsel O'Keefe stated that these items are at odds. Town Meeting can authorize the Select Board to take an action, but it cannot direct them to do so. As there has already been a Town Meeting vote taken and actions made toward it, the Select Board would have to determine how to deal with competing authorizations.

Mr. Hryniewicz stated that he plans to go forward with Article #19, though it may be amended.

5) Petition Article # 20 - Authorize Conservation Restriction to Falmouth Conservation Commission (0 West Falmouth Highway Parcel ID 26 04 057A 001 and 26 04 062A 000)

This item was presented concurrently with Article #19.

6) Petition Article # 21 - Amend Zoning Bylaw re: Construction of House-Scale Multi-Family Dwellings

Eric Hryniewicz, the petitioner for Article #21, made a brief presentation to the Board. He has spoken to some Planning Board members about this item but has not yet presented it to the full Board.

e. Consider vote to approve two additional full-time Communication Officer positions within Emergency Communications Center

Mr. Renshaw explained that the proposal is to increase the number of full-time, benefited positions from 9 to 11. The Emergency Communications Director requested three additional positions in October 2024 for FY2026. This was not supported at that time because two or more of the nine budgeted positions were vacant for most of the two preceding years. Given competing demands for limited budget dollars, the management team did not want to tie up budget dollars on positions likely to remain vacant. As of today, eight of the nine budgeted positions are filled, and an offer has been made to a qualified applicant to fill the one vacancy. The need for additional ECC staff has grown since the FY2026 budget was submitted. The Town has relied on per diem employees to cover shifts in the Falmouth Emergency Communications Center. The Town is in discussions with the police unions to establish a training program and compensation plan which would allow for police officers to volunteer to cover ECC shifts that cannot be covered by full-time Communication Officers on an overtime basis. All of the above strategies are needed to ensure consistent 24/7 coverage of the ECC with a minimum of two personnel. Subject to Select Board approval, the Town Manager will seek Finance Committee approval of a reserve fund transfer in the amount of $150,000, which represents two employees for 39 weeks (September 22, 2025 - June 30, 2026) at $1,240 per week plus benefits If approved, the positions will be filled as soon as possible and the Town Manager will recommend an appropriation of $150,000 at the November 2025 Town Meeting to replenish the reserve fund.

In response to a question from Ms. Goldstone, Mr. Johnson-Staub stated that these additional positions would not eliminate the need for per-diem positions but would reduce the Department's reliance on them. It will allow for additional flexibility.

Motion by Ms. Goldstone: To approve two additional full-time, benefited Communication Officer positions within the Emergency Communications Center effective immediately upon approval of funding. Second: Mr. Richardson.
Vote: Yes – 5 No – 0

h. Discuss potential funding for the renovation of the former Water Department building at 10 Pumping Station Road – *The Board discussed this agenda item at this time.*

Mr. Renshaw explained that last year he requested $200,000 for feasibility and design funds to investigate future uses of the former Water Division buildings at 10 Pumping Station Road and 65 Pumping Station Road. The request was not recommended by the Finance Committee and thus the request was not presented to Town Meeting. Among the objections raised by the Finance Committee was the cost of renovating historic structures for seasonal Beach offices that would potentially only be used for four months of the year. At a meeting with the Beach Committee last year, he and the Assistant Town Manager discussed submitting a smaller request for funds to explore the renovation of 10 Pumping Station Road for Beach offices. Since that time, it became known that the School Department is pursuing a consolidation plan which would result in the Morse Pond School being turned over to the Town as soon as 2032. A request for $150,000 was thus submitted for a feasibility study of potential uses of the Morse Pond property. One of the potential uses of the Morse Pond building is for a centralized and consolidated Town Hall and municipal offices. Mr. Renshaw stated that he did not submit a second request for funds for 10 Pumping Station Road as part of this year's capital plan. The Town has contingency plans in place in the event that the existing Surf Drive Bathhouse is rendered unusable. $200,000 has been appropriated to purchase or lease a modular structure which could be placed at 10 Pumping Station Road, 66 Depot Ave, or another location.

Barbara Schneider, Chair of the Beach Committee, stated that the Committee has asked over and over again for there to be additional considerations for the beaches in Town and the Committee itself. The Board needs to consider what the beaches bring to this Town. This item needs a space other than the Surf Drive Bathhouse. The Morse Pond School is not the appropriate location for these services, but the 10 Pumping Station Road location is.

Mr. Mascali asked for an estimated cost for an initial feasibility study to renovate the property. Ms. Schneider stated that this could be approximately $50,000. The roof needs to be fixed and an area around the building needs to be cleared for that work to occur.

Ms. Goldstone stated that a ten year time period to wait for a location for the Beach Department does not seem like prudent planning. She stated that the long-term plan for Surf Drive is to install modular bathhouses, and she asked about modular offices on that site as well. Ms. Schneider stated that this could be considered if the existing Bathhouse was torn down.

Mr. Brown stated that he would like to see the building at Surf Drive should at least be fixed and preserved. He suggested exploring other locations for sharing space with the Beach Department in the meantime.

Mr. Mascali asked about the pathway to consider a feasibility study to be included on the Capital Plan. Mr. Johnson-Staub stated that this could be added to the Capital Plan and submitted to the Finance Committee for review.

Motion by Mr. Richardson: To add $50,000 to the Capital Budget to conduct a feasibility study for 10 Pumping Station Road to explore the feasibility of relocating the Beach Department to that location. Second: Mr. Brown.
Vote: Yes – 5 No – 0

i. Discuss and consider submitting a letter to the Cape Cod Commission regarding PureSky Energy's Cape Cod Country Club Solar project

Mr. Johnson-Staub explained that John Druley, Falmouth representative to the Cape Cod Commission and Planning Board member, initiated a meeting with Select Board Chair Mascali and staff on September 2, 2025 regarding a parcel of land that is owned by the Cape Cod Country Club but not included in the solar development and not included in the proposed transfer of land to the Town. The parcel is shown on the attached map. It comprises approximately 7.3 acres and has very narrow access to Boxberry Hill Road and Ashumet Road. Mr. Druley suggested the Town seek to have the parcel included in the land to be donated to the Town in order to consider developing affordable housing on the site and also suggested the Select Board consider sending a letter to the Cape Cod Commission requesting the change. Following this September 2nd meeting with Mr. Druley, Town Counsel spoke with the attorney for the developer to inquire if the parcel in question was included in prior iterations of the proposed transfer of land to the Town and whether the developer might consider including it moving forward. The developer's attorney, Matthew Terry, indicated the parcel in question was never included in the project or the land transfer. After conferring with the owner, Attorney Terry indicated to Town Counsel that the owner is not interested in transferring this parcel to the Town. It should be noted that the project will need to break ground by July 2026 in order to qualify for the tax credits required for the project. Town staff will draft a letter to the Cape Cod Commission requesting that they consider asking the developer to include the parcel in the project to facilitate creation of workforce housing in connection with the development. It is anticipated that the Cape Cod Commission will consider approval of this project at its September 11th meeting.

Matthew Terry, Ament Klauer, explained that the Cape Cod Commission will hold a full hearing this Thursday. The subcommittee that was charged with an initial evaluation of the project application voted to recommend its passage to the full Commission. As part of the Commission's consideration on Thursday, it can only consider the project that is before it. The Commission can only consider the five parcels that were submitted by his client as part of the project application. Procedurally, the Cape Cod Commission cannot include a legal parcel that is not part of the project or part of the application. The applicant has reserved the use of this 7.3 acres for future determination. To bring in a new parcel would mean withdrawing the application 2-3 days before the conclusion of this lengthy process and potentially putting the viability of the project at risk. There was a letter of support that the Board approved as part of the Commission process, and a non-binding memorandum of understanding that was entered into with the Town a few years ago. These have been submitted to the Cape Cod Commission as part of the application packet. The concern is that sending a letter now, days before the full Commission is set to deliberate, potentially sends mixed message from the Board which could be perceived as somewhat at odds with the original letter of support and the non-binding memorandum of understanding. Confusion from the Board at this time might cause Commissioners to question how supportive the Select Board is for the project.

Town Counsel O’Keefe added that this proposal has not been part of the negotiations in any of the 3.5 years that she has been part of this process.

There was consensus on the Board that it appears to be too late at this time to include the proposal in the process.

Motion by Ms. Goldstone: Not to authorize the Select Board Chair to sign a letter to the Cape Cod Commission related to the Cape Cod Country Club Solar project. Second: Mr. Brown.
Vote: Yes – 4 No – 1

f. Discuss the Town Manager’s annual performance evaluation

The Board reviewed the Town Manager's annual performance evaluation. The range of evaluation ratings can be from 1-4 and the overall rating for Mr. Renshaw was 3.6.

5. MINUTES

a. Review and vote to approve minutes of meetings: Review and consider a vote to approve minutes of meetings: August 25, 2025

Motion by Mr. Richardson: To approve the meeting minutes of August 25, 2025. Second: Mr. Brown.
Vote: Yes – 5 No – 0

6. TOWN MANAGER'S SUPPLEMENTAL REPORT:

- Mr. Renshaw stated on September 20th, from 9:00am-2:00pm, the Board will hold its strategic planning workshop.
- The 3rd annual Employee Appreciation lunch will occur on September 26th from 11:00am-2:00pm at Goodwill Park.

7. SELECT BOARD REPORTS

- Mr. Brown stated that he met with members of the Assembly of Delegates regarding the luxury real estate fee being sought.

8. FUTURE AGENDA ITEMS

- As discussed during the meeting.

9. ADJOURN

Motion by Mr. Richardson: To adjourn at 11:11pm. Second: Mr. Brown.
Vote: Yes – 5 No - 0

Respectfully submitted,
Kristan Patenaude, Recording Secretary